



**TEXAS ASSOCIATION  
OF  
PROPERTY TAX PROFESSIONALS  
34<sup>th</sup> ANNUAL CONFERENCE**

INDIVIDUAL REGISTRATION

FIRM REGISTRATION (Multiple Registrants)

PROGRAM

HOTEL INFORMATION

GOLF REGISTRATION

SILENT AUCTION DONATION

SPONSORSHIP

EXHIBITOR/VENDOR

GOVERNMENT RELATIONS FUND CONTRIBUTION FORM

TAPTP PAC FUND CONTRIBUTION FORM



Texas Association of Property Tax Professionals  
34<sup>TH</sup> Annual Conference  
October 5 – 7, 2022  
Houston CityPlace Marriott @ Springwoods Village

TAPTP's 34<sup>th</sup> Annual Conference is **approved for 12 hours of continuing education** (with the new breakdown of CE hours) required to renew Property Tax Consultant and Senior Property Tax Consultant registrations and **2 Senior upgrade credits**.

If you are registered with TDLR your attendance will be reported electronically immediately following the end of the conference. Paper certificates for use with other organizations will be available upon request after the conference by emailing [nancy@taptp.org](mailto:nancy@taptp.org).

Please sign in at the check in desk. In accordance with TDLR requirements, sign in sheets will only be available at the desk and each registrant must sign in for him or herself. Please check the TDLR registration number on the sheet, change if incorrect or insert if missing. Sign in sheets are the source used to report your attendance to TDLR!

The check in desk will be open at 4 p.m. on Wednesday, October 5, 2022 if you would like to pick up your badge.

\*We will provide paper copies of the case law. We will also post the program information on the website so attendees can print out any material they would like to have in paper form.

**ADDITIONAL CREDITS**

**Appraisal Institute (8 CE Hours Approved)**

**TALCB (8 ACE Hours Approved)**

**American Society of Appraisers (12 CE Hours Approved)**

**The State Bar of Texas (12 CLE Hours Approved which includes 1.5 Ethics)**

**TREC (12 CE Hours Approved Through State Bar)**



Texas Association of Property Tax Professionals  
34<sup>TH</sup> Annual Conference  
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Houston CityPlace Marriott @ Springwoods Village

### Important Registration Information

Registration fees include attendance to the General Session, evening receptions with two drink coupons per person, scheduled breaks, meals (breakfast each morning & Awards Luncheon) and any conference materials provided. Drink tickets will be provided at each reception. Badges will be available at the registration desk. If you have your badge in your possession, please bring with you. Conference registration fees may be made by check or credit card to TAPTP.

If paying by credit card, you may also complete the credit card form, submit to TAPTP via fax (210-372-1449) or email to [nancy@taptp.org](mailto:nancy@taptp.org) .

If paying by check, mail your check to TAPTP, PO Box 933, Helotes, TX, 78023, and indicate on the check that it should be applied to TAPTP Conference.

To register at the **member fee**, the registrant **must be a TAPTP member in good standing. If the initial registrant is a TAPTP member, additional registrants from the same firm must also be members of TAPTP to register at the member rate.** An application for membership may be submitted with your conference registration if you'd like to pay the member conference registration fee. Please go to [www.taptp.org](http://www.taptp.org) for membership application.

A membership application must be submitted with the conference registration and appropriate payment. Dues and conference registration may be included in one payment transaction by credit card or check.

The 12<sup>th</sup> Annual Marvin F. Poer Golf Classic Golf event is **not** included in registration fee but available through separate registration and payment.

All forms available below and online at [www.taptp.org](http://www.taptp.org)



**Texas Association of Property Tax Professionals**  
**34<sup>th</sup> Annual Conference**  
**October 5 – 7, 2022**  
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**MEMBER/NON-MEMBER INDIVIDUAL REGISTRATION FORM**

Please print or type information below.

Name	TDLR # and/or Other Designation		
Firm	If not TDLR # please specify type		
Address	City	State	Zip
Email	Phone		

<u>CATEGORY</u>	<u>RECEIVED BY 9/15</u> <u>FEE</u>	<u>RECEIVED AFTER 9/15</u> <u>FEE</u>
<input type="checkbox"/> Initial TAPTP Member/Associate	\$500	\$575
<input type="checkbox"/> Additional TAPTP Member from same firm	\$450	\$525
<input type="checkbox"/> All Non-Members of TAPTP <b>(Includes members from same firm that are not TAPTP Members.)</b>	\$700	\$775
Total: \$	[ ]	Total: \$ [ ]

**Please note: 1<sup>st</sup> TAPTP member to register from firm pays Initial TAPTP Member/Associates Fee, additional TAPTP members from same firm pay the Additional TAPTP Members Fee. Non TAPTP members and additional members from your firm that are not TAPTP members pay the Non - Member Fee.**

PAYMENT INFORMATION     Check (payable to TAPTP)     MasterCard     Visa     Discover Card     American Express

Credit Card Number	Expiration Mo/Yr.	CVV <b>(REQUIRED)</b>		
Name on Credit Card	Credit Card Billing Address	City	State	Zip

Signature \_\_\_\_\_  
 My signature above authorizes charges to my credit card as indicated and indicates I have read and agree to TAPTP Cancellation/Refund Policy.

**Send this registration form along with your check or if paying with credit card fax or email to:**  
**TAPTP – P.O. Box 933 – Helotes, TX 78023 – Fax (210) 372-1449 – Email: nancy@taptp.org**

**\*TAPTP Cancellation/Refund Policy**  
**Registration fees are not transferable to later events. Cancellations made up to 14 days prior to the event are entitled to a full refund. Cancellations made less than 14 days but more than 5 days prior to the event are eligible for a 50% refund. Cancellations made less than 5 days prior to the event will not be granted a refund. All requests for refunds must be made in writing and received five days prior to the first day of the event.**



# Texas Association of Property Tax Professionals 34<sup>th</sup> Annual Conference Program

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## Houston CityPlace Marriott @ Springwoods Village October 5 - 7, 2022

### Wednesday, October 5

- 8:30 am - 10:00 am **TAPTP Board of Directors Meeting**
- 1:30 PM Shotgun Start **12th Annual Marvin F. Poer Annual Golf Classic  
Golf Club of Houston**
- 4:00 pm - 6:00 pm **Registration Open, Exhibitor & Silent Auction Set Up**
- 6:00 pm - 8:00 pm **TAPTP Twilight Reception**

### Thursday, October 7

- 7:00 am - 5:00 pm **TAPTP Registration Desk Open**
- 7:30 am - 5:00 pm **Silent Auction & Exhibitors Open**
- 7:00 am - 8:00 am **Breakfast**
- GENERAL SESSION**
- 7:45 am - 8:00 am **Welcome TAPTP President**  
Introduction of TAPTP Officers & Directors, Recognition of Sponsors  
Exhibitor Introductions
- 8:00 am – 9:00 am **"Business Development Panel"**  
Raymond Gray, Michel Gray & Rogers & Rahul Patel/Patel Gaines, Attorneys at Law
- 9:00 am – 10:30 am **"Ethics Jeopardy"**  
Amy Sallusti Esq., Shareholder/Geary, Porter & Donovan P.C.
- 10:30 am – 10:45 am **BREAK**
- 10:45 am - 11:45 am **"A Conversation with Senator Paul Bettencourt"**  
Senator Paul Bettencourt, District 7
- 11:45 am – 12:45 pm **"Texas Economic Outlook"**  
Dr. Perryman/The Perryman Group
- 12:45 pm – 1:45 pm **Awards Luncheon**
- 1:45 pm - 3:15 pm **"Dealing with Complaints"**  
Will Bowen, Motivational Speaker
- 3:15 pm – 4:15 pm **TAPTP Legislative Panel Update**  
Ray Head/Morrison & Head/Moderator  
Panel:  
Clint Smith/HillCo Partners  
Kyle Mauro/HillCo Partners  
Representative Hugh Shine

# Texas Association of Property Tax Professionals 34<sup>th</sup> Annual Conference Program

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4:15 pm – 4:30 pm

**BREAK**

4:30 pm – 5:30 pm

***“2022 Texas Economic Development & Tourism”***

Adriana Cruz/Office of Texas Governor Greg Abbott

6:00 pm - 8:00 pm

***President's Reception***

7:30 PM

***Silent Auction Ends***

## **Friday, October 7**

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7:00 am - 8:00 am

***Breakfast Buffet***

7:30 am - 8:00 am

***Annual Meeting of the Membership***

Installation of 2022-2023 Board of Directors

8:00 am - 9:00 am

***“Binding Arbitration, ARB Procedures & Limited Binding Arbitration”  
Texas Comptroller’s Office Update***

Shannon Murphy, Director & Allison Mansfield, Assistant Director  
Property Tax Assistance/Texas State Comptroller’s Office

9:00 am – 10:00 am

***Legal Panel/Case Law Update***

Joseph Harrison, Harrison & Duncan, PLLC/ Moderator

*Panel:*

*Mary Van Kerrebrook, Van Kerrebrook & Associates, P.C.*

*Debra Bawcom, Texas Protax Austin*

*David Kaplan, Geary Porter & Donovan, P.C.*

10:00 am – 10:15 am

**BREAK**

10:15 am – 12:15 pm

***Chief Appraiser Panel***

Jason Marshall, The Marshall Firm/ Moderator

*Panel:*

*Roland Altinger/Harris County Chief Appraiser*

*Brent South/Hunt County Chief Appraiser*

*Jeff Law/Tarrant County Chief Appraiser*

*Ken Nolan/Dallas County Chief Appraiser*

*Marya Crigler/Travis County Chief Appraiser*

12:15 pm

***Dismissal***

# *Texas Association of Property Tax Professionals*



**34<sup>th</sup> Annual Conference  
October 5 – 7, 2022**

## **HOTEL INFORMATION**

Houston CityPlace Marriott @ Springwoods Village  
1200 Lake Plaza Drive  
Spring, TX 77389

**Group Rate \$209.00 (plus applicable taxes)  
Deadline for Group Rate is September 15, 2022 (or until Sold Out)**

Hotel accommodations may be made at the host hotel by calling **1-800-228-9290** identify yourself as being with Group Name: TAPTP 2022 and Group Code: TAP. You may also book online by using the following link:

**[Book your group rate for Texas Association of Property Tax Professionals Annual Convention 2022](#)**

All reservations must be guaranteed with a major credit card or one night's room and tax. Cancellation must be made 48 hours prior to arrival, or one night's room and tax will be charged to the credit card or deposit will be retained. Upon check in, estimated stay is pre-authorized based on length of stay (room charges, taxes & \$50/day incidentals). If using a debit card, banks will automatically "authorize". Reconciliation should occur within 7 business days of final stay. Don't forget to take advantage of Marriott's Rewards Program as you receive complimentary internet in your room and will earn points for your stay. You can sign up when making your reservations online or go to the following link: **[Marriott Bonvoy Program](#)**

Please note our guest check-in time is 3:00 p.m. Check-out time is 11:00 a.m. We have asked for a later check out time but they cannot commit to that at this time. If not available, then they will have a spot for luggage storage.

A credit card is required upon check-in to guarantee incidentals. Hotel offers:

- **Complimentary Internet in the Guestrooms for all.**
- Complimentary wireless internet access in common areas only if you are a Marriot Bonvoy Member
- Complimentary in-room coffee machines (Keurig) provided.
- 24-hour access self-serve business center.
- Switchouse "Plates N' Pours" Restaurant is open Monday - Friday 6:00 a.m. to 11:00 p.m. Hours subject to change – updated information is available upon check-in.
- SwithHouse Bar is open from 6:00 a.m. – 12:00 Monday - Friday. Hours subject to change – updated information is available upon check-in.
- Valet parking is available for \$28/night plus tax. Self-parking is available in the garage for \$22/night plus tax. Rates subject to change – updated information is available upon check-in.





GOLF CLUB OF HOUSTON



12<sup>th</sup> ANNUAL MARVIN F. POER GOLF CLASSIC  
**Golf Club of Houston/Tournament Course**

Wednesday, October 5, 2022 - 1:30 p.m. Shotgun Start

*Golf Chairs: Daniel Ambrose/The Ambrose Group & Hunter Lane/Lane Property Tax Advocates*

**Golf Registration**

The Tournament Course hosts the Houston Open, where the world's top players vie for excellence on the Rees Jones/David Toms-designed course. As enjoyable to play as it is beautiful, this course has abundant native plants and wildlife. There is a sense of serenity and solitude unique for a course that is mere minutes from downtown Houston.

Amid the finely groomed fairways, the well-engineered greens and the challenging bunkers, you can almost hear the echoes of the PGA TOUR Professionals inviting you to have fun, encouraging you to compete and inspiring you to improve your game.

With Golf Club of Houston as your backdrop, your tournament takes on an increased aura of significance and the rewards and enjoyment will be immeasurable.

**Registration fee includes the following:** Professional Staff Services: Green & Cart Fees, Range Balls, Bag Drop Service, Registration Area Set-up, Rules Sheet Preparation, Tournament Scorecards, On-Course Contests, Professional Scoreboard, or Live Scoring with Golf Genius, Scoring Services, Genius Tournament Management System: Complimentary Live Scoring & TV Leaderboards. Players keep score using a cart-mounted GPS Unit through a touch-pad screen. Brand NEW Fleet of Tempo Club Cars: Including GPS Units with Touchpad Scoring through Golf Genius. Rental Clubs available for individual purchase. Standard golf attire applies: collared shirt, docke-style shorts or slacks and skorts for ladies. No denim, no tank tops for men, ladies can wear a sleeveless golf polo. Soft-spike mandatory facility. It is recommended that players arrive by 12:00 p.m., as lunch will be provided. If not having lunch, please check in at least 45 minutes prior to 1:30 p.m. shotgun start.

**Get your golf team together, sponsor a hole, sponsor lunch, donate prizes, plan to participate even if you aren't playing golf!  
IT'S ALL FOR THE PAC!**

**Registration Fee \$195.00—Proceeds benefit TAPTP PAC Fund**

Name: \_\_\_\_\_ Company: \_\_\_\_\_

Email: \_\_\_\_\_ Telephone: \_\_\_\_\_ Handicap: \_\_\_\_\_

**If you are NOT a member of TAPTP, please enter the name and address of your company along with your occupation.  
(Necessary for reporting PAC event to Texas Ethics Commission.)**

Company Name/Address: \_\_\_\_\_

Occupation: \_\_\_\_\_ Email: \_\_\_\_\_

**PAYMENT INFORMATION:**  Check (payable to: TAPTP PAC)  MasterCard  Visa  Discover Card  American Express

**Please note: In accordance with Texas Ethics Commission rules payments cannot be accepted from a corporation. The only form of payments acceptable are from an Individual, LLP, LLC or Partnership (as long as do not have corporate partners).**

\_\_\_\_\_  
Credit Card Number \_\_\_\_\_ / \_\_\_\_\_  
Exp. Mo/Yr \_\_\_\_\_ CVV (REQUIRED) \_\_\_\_\_

\_\_\_\_\_  
Name on Credit Card \_\_\_\_\_ Credit Card Billing Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Signature \_\_\_\_\_ Amount to Charge: \$ \_\_\_\_\_

*My signature above authorizes charges to my credit card as indicated and indicates I have read and agree to cancellation/refund policy.*

Send form along with your check or for credit card use fax or email to:

**TAPTP PAC • P.O. Box 933 • Helotes, TX 78023 • Phone (210) 872-2078 • Fax (210) 372-1449 • Email: nancy@taptp.org**

**\*Cancellation/Refund Policy**

Registration Fees are not transferable to later events. Cancellations made up to 14 days prior to the event are entitled to a full refund. Cancellations made less than 14 days but more than 5 days prior to the event are eligible for a 50% refund. Cancellations made less than 5 days prior to the event will not be granted a refund. All requests for refunds must be made in writing and received five days prior to the first day of the event.



# Texas Association of Property Tax Professionals Political Action Committee



## Silent Auction Donation

The Silent Auction is vital to the support of the TAPTP Political Action Committee (PAC) Fund. Please consider a donation to this important event. Past donations include rounds of golf, hotel stays, fine wines and monetary donations. Supporting legislators who understand the Texas property tax system has never been more important!

**Information contained herein is for reporting required by the Texas Ethics Commission.**

Name of Contributor: \_\_\_\_\_ Occupation: \_\_\_\_\_

Employer: \_\_\_\_\_

Address: \_\_\_\_\_  
Street City State Zip

Telephone: \_\_\_\_\_ Email: \_\_\_\_\_

Item description: \_\_\_\_\_ Value of Item or Amount Donated: \$ \_\_\_\_\_

Please keep a copy of the completed form for your records.

To arrange for pickup of items, please contact TAPTP Headquarters at 1-210-872-2078, [nancy@taptp.org](mailto:nancy@taptp.org), or Katherine Hines at [katherinediver-hines@mfpoer.com](mailto:katherinediver-hines@mfpoer.com)

**PAYMENT INFO:**  Check (payable to TAPTP PAC)  MasterCard  Visa  Discover Card  American Express

**Please note: In accordance with Texas Ethics Commission rules payments cannot be accepted from a corporation. The only form of payments acceptable are from an Individual, LLP, LLC or Partnership (as long as do not have corporate partners).**

\_\_\_\_\_  
Credit Card Number Exp. Mo/Yr CVV (REQUIRED)

\_\_\_\_\_  
Name on Credit Card Credit Card Billing Address City State Zip

Signature \_\_\_\_\_

*My signature above authorizes charges to my credit card as indicated.*

**Send form along with your check or for credit card fax or email to:**

**TAPTP PAC • P. O. Box 933 • Helotes, TX 78023 • Phone (210) 872-2078 • Fax (210) 372-1449 • Email: [nancy@taptp.org](mailto:nancy@taptp.org)**



**TEXAS ASSOCIATION OF PROPERTY TAX PROFESSIONALS**  
**34<sup>th</sup> ANNUAL CONFERENCE**  
**CONFERENCE SPONSORSHIP CONTRACT**

Contract and full sponsorship payment must be received by September 15, 2022 in order to insure recognition in conference materials.

**PLATINUM SPONSOR - \$2,500**

- Two (2) complimentary registrations to the conference.
- Company representatives (2) introduced during the conference.
- A sign at the sponsored event and ribbon indicating sponsorship.
- Recognition in the Annual Conference Program.

**BRONZE SPONSOR - \$500**

- A sign at the sponsored event and ribbon indicating sponsorship.
- Recognition in the Annual Conference Program.

**GOLD SPONSOR - \$1,000**

- One (1) complimentary registration to the conference.
- Company representative (1) introduced during the conference.
- A sign at the sponsored event and ribbon indicating sponsorship.
- Recognition in the Annual Conference Program.

**EVENTS AVAILABLE FOR SPONSORSHIP**

- Twilight Reception (Wednesday, October 5)
- Breakfast (Thursday, October 6)
- Break (Thursday AM, October 6)
- Break (Thursday PM, October 6)
- Awards Luncheon (Thursday, October 6)
- President's Reception (Thursday, October 6)
- Breakfast (Friday, October 7)
- Morning Break (Friday, October 7)

Some events will require more than one sponsor. Please indicate which event you would like to sponsor, if unavailable, I will let you know other options open.

\_\_\_\_\_  
Company Name

\_\_\_\_\_  
Phone

\_\_\_\_\_  
Representative

\_\_\_\_\_  
Representative

**PAYMENT INFORMATION**

- Check (Payable to TAPTP)       MasterCard       Visa       Discover       AmEx

CC # \_\_\_\_\_ Exp. Date: \_\_\_\_\_ CVV (Required): \_\_\_\_\_

\_\_\_\_\_  
Credit Card Billing Address (Street)      (City)      (ST)      (Zip Code)

\_\_\_\_\_  
Name on Credit Card      Signature (My signature authorizes charges to my credit card as indicated)

Email Address: \_\_\_\_\_

Email address for correspondence and payment receipt.

Please forward completed form to:

**TAPTP**  
**P.O. BOX 933**  
**HELOTES, TX 78023**  
**FAX: 210-372-1449**  
**Email: nancy@taptp.org**



**EXHIBITOR INFORMATION**

**Texas Association of Property Tax Professionals  
34<sup>th</sup> Annual Conference Exhibitor Registration  
Houston CityPlace Marriott @ Springwoods Village  
October 5 - 7, 2022**

Name of Company Representative: \_\_\_\_\_

Company Name: \_\_\_\_\_

Address: \_\_\_\_\_

City/ST/Zip: \_\_\_\_\_

Telephone ( ) \_\_\_\_\_ Fax ( ) \_\_\_\_\_

Name of Company Representatives (*as they should appear on conference badges*)

Name (No Charge): \_\_\_\_\_

Email Address: \_\_\_\_\_

Additional attendees representing exhibiting company

Name (\$150): \_\_\_\_\_

Name (\$150): \_\_\_\_\_

**Exhibit space is \$600 per tabletop exhibit. If electrical power needed additional \$75 must be included. Exhibitors are limited to 2 spaces. Set up begins at 4 PM on Wednesday, October 5, 2022, and breakdown must be completed by noon on Friday, October 7, 2022.**

**The purchase of a tabletop exhibit space entitles the exhibiting company to one free registration including meals, breaks, receptions, and Awards Luncheon on Thursday. Additional exhibit personnel are entitled to lunch and receptions for \$150 each. Exhibiting company agrees to abide by the enclosed *Terms, Conditions and Rules for Exhibiting in a TAPTP Sponsored Exhibit*.**

**Payment Information**

Enclosed is check in the amount of \$ \_\_\_\_\_

OR

Charge my credit card in the amount of \$ \_\_\_\_\_  MasterCard  Visa  Discover  AMEX

Card Number: \_\_\_\_\_ Exp date: \_\_\_\_\_ CVV (**REQUIRED**): \_\_\_\_\_

Credit Card Billing Address: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Name on Card: \_\_\_\_\_

Signature: \_\_\_\_\_

*My signature authorizes charges to my credit card as indicated above.*

**No refunds will be made.**

Mail, fax or email completed form with exhibit fee to:  
**Texas Association of Property Tax Professionals**  
PO Box 933 ♦ Helotes, TX 78023  
210-872-2078 (phone)  
210-372-1449 (fax)

For more information, contact:  
Nancy Boudreaux, Executive Director  
Email: [nancy@taptp.org](mailto:nancy@taptp.org)  
Website: [www.taptp.org](http://www.taptp.org)

**Texas Association of Property Tax Professionals**  
**34<sup>th</sup> Annual Conference Exhibitor Contract**  
**Instructions: Complete all information sign, date and mail or fax to TAPTP Headquarters by**  
**September 15, 2022**

The Texas Association of Property Tax Professionals ("TAPTP"), the undersigned firm ("Exhibitor"), and Houston CityPlace Marriott @ Springwoods Village, Spring, TX ("Hotel") agree as follows:

1. TAPTP will provide table and facilities at its 2022 Annual Conference in accordance with items 2 through 9 below.

2. Exhibitor will display the following: \_\_\_\_\_

Please describe any handouts you will offer \_\_\_\_\_

**Tables are \$600 each payable upon return of signed contract mailed or faxed to TAPTP Headquarters. Signed contract and full payment must be received by September 15, 2022 to guarantee space at the TAPTP 34<sup>th</sup> Annual Conference.**

3. Exhibitor understands there are other charges for electrical power, special decorations, shipping and storage handling as described in Terms, Conditions and Rules included with this agreement.

4. Exhibitors are limited to products and services used by and useful to property tax consultants and other professionals. TAPTP Executive Director will make the final determination as to whether or not the prospective Exhibitor meets this requirement.

5. Exhibitor may, if he/she chooses, cancel this agreement; however, no refunds will be made.

6. The Hotel or TAPTP shall not be liable to the Exhibitor for any damages to, or for loss or destruction of an exhibit or property of the Exhibitor by fire or other casualty, whether caused by negligence of Hotel, TAPTP, their officers, agents, servants, employees or otherwise. All claims for such loss are expressly waived by the Exhibitor and Exhibitor shall indemnify and hold Hotel and TAPTP harmless from such claims.

7. Care of building and equipment: Exhibitors or their agents shall not injure or deface the walls or carpets or equipment of the building. Exhibitors are forbidden to drive tacks, nails or screws into the walls or woodwork. When such damage appears, Exhibitor is liable to the owner of the property so damaged.

8. TAPTP reserves the right to refuse any exhibit or Exhibitor and further reserves the right to shut down any exhibit or Exhibitor for breach of this agreement or for cause. In the event an exhibit is shut down, TAPTP's liability is limited to a refund of monies paid by Exhibitor.

9. Exhibitor declares:

A. Value of exhibit at \$ \_\_\_\_\_.

B. Net Weight \_\_\_\_\_ and dimensions \_\_\_\_\_

C. Electrical power needed \_\_\_\_ No \_\_\_\_ Yes **(additional \$75 must be included)**

**Please print or type:**

I, the undersigned, have read all rules and regulations specified in the Exhibit Terms, Conditions, and Rules and agree to abide by same.

Firm \_\_\_\_\_

Address \_\_\_\_\_  
Street/PO Box City State Zip Code

Contact Person \_\_\_\_\_ Telephone \_\_\_\_\_

Date \_\_\_\_\_ Signature \_\_\_\_\_

Title \_\_\_\_\_ Email Address \_\_\_\_\_

One fully executed copy will be returned to the Exhibitor with table confirmation indicated thereon.

Please copy and return original to:

**TAPTP Headquarters - PO Box 933 - Helotes, TX 78023, Fax 210-372-1449, Email: nancy@taptp.org**

**TAPTP 34<sup>th</sup> Annual Conference will be held at**  
**Houston CityPlace Marriott @ Springwoods Village**  
1200 Lake Plaza Dr.  
Spring, TX 77389  
**1-281-350-4000**

## **Terms, Conditions and Rules for Exhibiting in a TATP-Sponsored Exhibition**

*For purposes below, "Management" shall mean the Texas Association of Property Tax Professionals and "Exhibit Site" shall mean the Houston CityPlace Marriott @ Springwoods Village, Spring, Texas. Admission to Association events and exhibits is by badge only. It is stipulated that each Exhibitor subscribe to the following rules and that their representatives will comply.*

### **1. Purpose of Exhibition**

This exhibition is an integral part of the TATP Annual Conference. To assure that the Exhibition will further this purpose, admission to display is limited to qualified persons. Since the primary purpose of the Association is to educate delegates on products and services of the Exhibitor, emphasis on all exhibits shall be to fully describe uses of products and services offered by the Exhibitor. This shall include display of all such products and services offered. Exhibits must not be in violation of the Association's policies and code of ethics. While acknowledging the value of explaining cost of products and services to delegates, the Association maintains the attendee does not dispense or sell any services, products or devices merely for profit.

### **2. Indemnity and limitation of liability**

Neither TATP, any division of TATP, the Exhibit Site, nor any of their officers, agents, employees or other representatives, shall be held liable for, and they are hereby released from liability for any damage, loss, harm or injury to the person or property of the Exhibitor or any of its officers, agents, employees or other representatives, resulting from water or accident or any other cause. The Exhibitor shall indemnify, defend and protect Management and the Exhibit Site, and save Management and the Exhibit Site harmless from any and all claims, demands, suits, liability damages, loss, costs, attorney's fees and expenses of any kind or nature which might result from or arise from any action or failure to act on the part of the Exhibitor or its officers, agents, employees or other representatives. It is the responsibility of the Exhibitor to maintain proper insurance coverage for its property and liability. It is understood that TATP, Exhibit Site, and all staff, agents and representatives are harmless from any claims arising from the products given to the attendees during the exhibition show.

### **3. Assignment of Space**

Management shall assign the Exhibit Space to the Exhibitor for the period of the Exhibit, provided the Exhibit Site is made available to Management, on a first priority receipt of the enclosed contract. Such assignment is made for the period of this Exhibit only and does not imply that the same or similar space be held or offered for future exhibits. Every effort will be made to respect the Exhibitor's space choices whenever possible, but the Management's decision will be final. Management reserves the right to transfer assignment when such action is deemed to be in the best interest of the total exhibition. Management reserves the right to withdraw its acceptance of this contract if it determines in its sole discretion that the Exhibitor is not eligible to participate or the Exhibitor's product is not eligible to be displayed in this Exhibit.

### **4. Use of Exhibit Space**

An Exhibitor shall not assign to a third party its rights hereunder to the Exhibit Space or any portion thereof without the written consent of Management, which it may withhold at its sole discretion. If such consent is given, the Exhibitor shall assume full responsibility for the conduct of the assignee and all its representatives, and Exhibitor shall not charge its assignee more than a proportionate share of the exhibit fee based upon the amount of Exhibit Space assigned.

### **5. Installation**

It is explicitly agreed by Exhibitor that in the event they fail to install their products in assigned Exhibit Space or fails to remit payment for required space rental at the time specified, Management shall have the right to take possession of said space and lease same or any part thereof to such parties and upon such terms and conditions as it may deem proper.

### **6. Displays, Decorations and Music**

Merchandise, signs, decorations or display fixtures shall not be pasted, taped, nailed or tacked to walls. No Exhibit, merchandise or equipment shall be left in any aisle, but shall be confined to Exhibit Space. No signs or advertising devices shall be displayed outside Exhibit Space or project above or beyond limits of Exhibit Space. Advertising material or signs of firms other than those that have engaged space is prohibited. Copyright laws forbid the playing of music in any form at the conference without paying a fee to or obtaining permission from the composer.

### **7. Fire Regulations**

Exhibitor shall not pack merchandise in paper, straw, excelsior or any other readily flammable material. All cartons stored in Exhibit Site shall be emptied of contents. Exhibitor shall use no flammable decorations or covering for display fixtures and all fabrics or other material used for decoration or covering shall be flame-proof, in accordance with local laws and ordinances. All wiring devices and sockets shall be in good condition and meet the requirements of local law. Equipment with engines/motors or gas tanks shall be emptied and battery connections disconnected during display.

### **8. Booth Equipment and Services**

Space rental includes: appropriate space; one 3 x 6 table, skirting for the table and two chairs.

### **9. Storage and Packing Crates and Boxes**

Exhibitor will not be permitted to store packing crates and boxes in the Exhibit Space or the Exhibit Area during the Exhibit. It is the Exhibitor's responsibility to mark and identify all crates and boxes. Crates not properly marked or identified may be destroyed. No trunks, cases or packing material shall be brought into or out of Exhibit Spaces during Exhibit hours. Cartons containing valuables should not include contents from the outside.

### **10. Observance of Laws**

Exhibitor shall abide by and observe all laws, rules, regulations and ordinances of any applicable government authority and all rules of the Exhibit Site.

#### 11. Cancellation or Termination of Exhibit

If, because of war, fire, strike, Exhibit facility construction or renovation project, government regulation, public catastrophe Act of God, public enemy or other cause beyond the control of Management, the Exhibition or any part thereof is prevented from being held, is cancelled by Management or the Exhibit Space becomes unavailable, Management, in its sole discretion, shall determine and refund to the Exhibitor, its proportionate share of the aggregate Exhibit fees received which remains after deducting expenses incurred by Management and reasonable compensation to Management, but in no case shall the amount or refund to Exhibitor exceed the amount of the exhibit fee paid. In the event of cancellation by the Exhibitor, no refunds will be made.

#### 12. Exhibitor Conduct

Exhibitor and its representatives shall not congregate or solicit trade in the aisles. The prior written consent of Management is required for the employment or use of any live model, demonstrator, solicitor or device for the mechanical reproduction of sound. Such employment or use shall be confined to the Exhibit Space. Management in its sole and absolute discretion may withdraw its consent at any time, in which event Exhibitor shall terminate such activity forthwith. All promotional plans must be submitted to Management for approval. Distribution of pamphlets, brochures or any advertising matter must be confined to the Exhibit Space. Cocktail parties or social gatherings of any kind shall not be held during Exhibit hours. Exhibitor shall refrain from any action that will distract attendees from attendance at the Exhibit during open hours. Exhibit Space shall not be used for entertaining. Exhibitor shall not lead attendees from one Exhibit Space to another or to elevators or escalators. Exhibitor shall not enter into another Exhibitor's space without invitation or when unattended. Exhibitor or any of its representatives shall not conduct itself in a manner offensive to standards of decency or good taste.

#### 13. Union Labor

Exhibitor must comply with all union regulations applicable to set-up, dismantling and display of its exhibits where applicable.

#### 14. Arbitration

Any controversy or claim between the parties hereto arising out of or related to the provisions of the agreement or the breach thereof shall be settled by arbitration in Dallas, Texas in accordance with the Rules of the American Arbitration Association and judgment upon the award rendered by the Arbitrator may be entered in any court having jurisdiction thereof.

#### 15. Jurisdiction

Both Management and Exhibitor consent to the jurisdiction of the Texas District and Appellate Courts and the U.S. District Court for the Western District of Texas, for all purposes in connection with this agreement. The parties agree that review of process may be obtained by registered mail, return receipt requested, within or without the state of Texas.

#### 16. Agreement to Terms, Conditions and Rules

Exhibitor agrees to observe and abide by the foregoing Terms, Conditions and Rules and by such rules made by Management from time to time for the efficient or safe operation of the Exhibit, including but not limited to, those contained in this contract. In addition to Management's right to close an exhibit and withdraw its acceptance of the application, Management, in its sole judgment, may refuse to consider for participation in future Exhibits any Exhibitor which violates or fails to abide by all such Terms, Conditions and Rules.

The foregoing rules have been formulated in the best interest of Exhibitors. The cooperation of our patrons is requested.  
All points not covered herein are subject to settlement by the Association.





**Texas Association of Property Tax Professionals  
Government Relations Fund**

TAPTP Government Relations Fund finances lobbyists who act as our voice in Austin and provide insurance to protect your profession. This effort is vital to the profession and benefits all, not just those who pay the bill. Show that you won't depend on one small group to carry this financial burden and that you are willing to pay your fair share.

Yes, I want to pay my share to the TAPTP Government Relations Fund.

I will contribute \$ \_\_\_\_\_.

Please make checks payable to:

**TAPTP Government Relations Fund  
P.O. Box 933  
Helotes, TX 78023**

Or pay by Credit Card:

MasterCard     VISA     Discover     AMEX    CVV Code: \_\_\_\_\_  
(Required)

Credit Card Number: \_\_\_\_\_ Exp. Date: \_\_\_\_\_  
Month/Year

Name on Card: \_\_\_\_\_

Credit Card Billing Address: \_\_\_\_\_  
Street City State Zip

Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
My signature authorizes charges as indicated above.

Email address for receipt: \_\_\_\_\_

*Payments to the government relations fund are not deductible as a charitable contribution and are not deductible as an ordinary and necessary business expense because the funds may be used for lobbying.*

**Please return completed form to:  
Texas Association of Property Tax Professionals  
P. O. Box 933, Helotes, TX 78023  
Telephone: (210) 872-2078; Fax: (210) 372-1449; email: nancy@taptp.org**



**Texas Association of Property Tax Professionals  
Political Action Committee (PAC)**

**MY PAC CONTRIBUTION IN THE AMOUNT OF \$** \_\_\_\_\_

Name \_\_\_\_\_ Company \_\_\_\_\_

Address \_\_\_\_\_  
Street or PO Box City State Zip

Telephone (\_\_\_\_\_) \_\_\_\_\_ Email \_\_\_\_\_

**METHOD OF PAYMENT:**

**Please note: In accordance with Texas Ethics Commission rules payments cannot be accepted from a Corporation. The only form of payments acceptable are from an Individual, LLP, LLC or Partnership (as long as no Corporate Partners).**

Check (Payable to TAPTP PAC)     VISA     MasterCard     Discover     AMEX    CVV code \_\_\_\_\_  
**(Required)**

Card Number: \_\_\_\_\_ Exp Date: \_\_\_\_\_  
Mo/Yr

Name on Card: \_\_\_\_\_

Credit Card Billing Address: \_\_\_\_\_  
Street/PO Box City State Zip

Signature of Cardholder: \_\_\_\_\_ Date: \_\_\_\_\_  
*My signature authorizes charges to my credit card by TAPTP as indicated.*

***TAPTP PAC contributions are used to support legislators who understand the Texas property tax system. It will cost you too much not to participate!***

**Please return completed form to:  
Texas Association of Property Tax Professionals  
P. O. Box 933, Helotes, TX 78023  
Telephone: (210) 872-2078; Fax: (210) 372-1449; Email: nancy@taptp.org**

*Contributions to TAPTP PAC are not deductible as a charitable contribution for federal income tax purposes.*